

August 15, 2013

In attendance: Rachael Bloom, Joanna Cleveland, Mattias Jonson, Brian Johnston, Hadley Kifner, Dorrie Lassiter, Ashley Niklis

Call to order: 6:15

To dos: Look into cameras at the entrances, panic button that goes to campus police/public safety.

Vote on personnel FTE change for the September board meeting.

Motions approved:

Parent and Teacher time

Parent time: Whole center picture with center shirts.

Open house to address parent transition time.

Smug mug: Stephanie is taking over Smug mug so we are hopeful that this will be implemented in the new school year. Jeanne said that everything is going really well with Stephanie as the new Associate director.

July Minutes: Correction: Hadley was not present, minutes approved.

Chair's report

Dorrie has elected to stay on another term.

Rachael will think about staying on as a community member, we will need to look at the bylaws to see if no parent, no university affiliation.

Also with the expansion, might want to consider increasing the number of board members, and also expanding the board to include more community members. This is an issue to be discussed. And consistent with NAEYC goals in being involved more with the community.

Think about changing bylaws to reflect changes with the board (composition and numbers) along with submitting the change in the fiscal year.

Treasurer's report

July Fiscal year reviewed.

Joanna wants to remind us that we are in the "limbo" period between the old budget and the new expansion. New budget will be reviewed next month.

We are ahead of budget, and things are tracking closely, even without TEACHH insurance reimbursement.

TEACHH reimbursement: Legislative changes that will affect the center: We have been getting \$80 per employee per month to help with cost of health insurance with having two teachers pursuing coursework. This program has been defunded from NC legislature, and will end in January. This amounts to \$30,000 dollars a year.

With the parking, this is a net impact of \$60,000 on the center.

New Business

Director's report

Waitlist is full, even after enrolling with the expansion and culling people that did not need us anymore.

Very pleased with the staff that have come from FPG.

NAEYC accreditation: we are prepared for the accreditation site visit. We have a 6 month window, then a 3 month window. In that 3 month window we can block out two weeks, and then they call the night before. A lot of work goes into this process, Joanna brought up the reminder that we should do something nice for the staff after this process is over. Everyone is working very hard for this. Each classroom presents a portfolio of activities, tasks, teaching. Also this is important to let the parents know how much goes into the NAEYC accreditation process in the September newsletter.

At Open House, have a summary of the expectations of NAEYC for new parents, i.e. Hand washing in the morning.

Board appointments

Hadley can switch to a parent rep, so Dorrie can have a Hospital rep spot. Brian and Susan have to be parents. This will work out next meeting.

Parking

Jeanne is picking up parking passes tomorrow. Signs are coming. Jeanne needs an onyen as an affiliate, in order to print out visitor parking passes.

We are presenting our parking letter to the budget committee of UNC in order to get parking waived, under the auspices of providing the University a service without getting any University benefits. Outlined legislative issues that is affecting our budget as a center (loss of TEACHH reimbursement). Ashley will give the signed letter to the Vice Chancellor of finance to be reviewed in the next month.

If we need to revisit the parking issue after our request goes to budget committee, we will review different options to pay for the parking.

We are all thankful to Ashley for the efforts that she's put into this parking issue. But as she says, "I love Parking Services."

Building and grounds

New playground is coming along well. New fire safety gates on the exits from the right, and the few that are easy to get out of are alarmed.

On the outdoor classroom, the rock path will be extended to the slide to make a cool natural area.

Re: recent email about key fob and letting unknown people in. Consider the option of putting cameras at the entrances. Real or imagined. Look into cameras, and also the idea of a panic button that goes to public safety.

Fundraising

Big ticket item to work for: bike path on the toddler playground. "Bread for the bike path"

Partner with Carl Zimmerman, baker at Kipos, tie a bake sale into nutritional context, sell baked goods on Fridays for families over the weekend.

Bricks during graduation.

Relinking for Vic cards time.

Personnel

What amount of hours gets you the full-time employee to qualify for health insurance

Jeanne was thinking of changing the threshold for FT health insurance. Current: 30 hrs, Jeanne is suggesting 35. No one will currently lose at this change, it would only affect new hires, working afternoons. This is a policy change, we need the personnel committee to recommend this change, and then the board needs to vote to approve the change. We will vote on this next week. The sooner the better. Parking is also an issue.

Adjourned at 8:05