

Minutes – Victory Village Board Meeting June 18, 2015

Open Session

Call to Order: 6:05pm

Attendance: Matt , Joanna, Rachel, Dorrie, Susan, Rebecca, , Jeanne , Ashley, Sheera, Lauren

Absent: Mattias, Dan, Jeri, Sarah

Teacher Time: None

Parent Time: A parent raised a concern that Teacher Appreciation week and its suggested activities were overwhelming. Jeanne reiterated that these are not required and are only suggestions. The board suggested that there be general suggestions for the week and not daily themes.

A parent suggested that the center post items accomplished during teacher workdays.

Secretary's Report: Approved without changes. Sheera has volunteered to take July minutes in secretary's absence.

Chair's Report:

- A new parent representative is needed as a current board member's term ends in August, and an election will be when candidates are found.
- Annual Plan: a meeting is scheduled for July.
- The hospital is reviewing the contract with our suggested changes.

Treasurer's Report:

- Reviewed Center's budget for previous month and found it to be on target with projections.

Director's Report:

- The center has remained fully enrolled and is also fully enrolled for Fall with 40 children enrolling from the waiting list.
- A newly created position of Administrative Operations Manager is now staffed.
- Rated license visit to occur in mid-July.

Committee Reports:

- **Document Revision Workgroup:** The by-laws have been updated to reflect suggested changes and will be reviewed in next month's meeting.
- **Center Expansion Workgroup:** The University and Hospital have not supported an expansion, but a White Paper has Victory Village given right of first refusal for any new day care facilities.
- **Building and Grounds:** Shades are up on playgrounds.
- **Fundraising:** Possible options:
 - Parenting workshop (survey to gauge topic interest)
 - Picnic for current and alumni families
 - Parents' night out
- **Personnel:**

- Parent Surveys:
 - **Good feedback** on communication; Administrative Operations Manager highlighted as a great resource.
 - **Items that were discussed:** transitioning (children being “stuck” in a classroom because of no space in the class ahead), extended hours, teachers smelling of smoke, unhealthy snacks during celebration and special events.
- Associate Director: Three candidates are going through second interviews with Personnel committee members. An update is expected in July.

Adjournment: 7:15pm