

11/15/12

In attendance: Corrie, , , Michelle, Dorrie, Jeanne, Hadley, Joanna, Rachael, Susan,

Decisions Reached:

- New tuition category approved for the Pelican room (transitional/intermediate twos room) at a rate between twos and preschool room (reflected in the budget)
- Move to talk with Dan to use reserves fund to pay for community playthings suite and pay back reserves. contingency: look at the lease-to-own program (stipulations: interest)
- Moving ahead with Brick Fundraising!

To dos:

- Dan to ask about hospital trash and landscaping
- Start to build alumni database
- Possibilities of current students doing handprints on concrete
- Brick options

Welcome

Joanna has agreed to act as chair in absence of chair, vice chair and past chair.

Parent and Teacher Time

Parent time, asking about the picture site. It's coming.

Minutes approved

Chair's report

Treasurer's report

- Financials went out this afternoon.
- still running over food, utilities, trash—this will come back up in expansion budget. increases reflect increase in cost
- new line items—nonbudgeted
 - separated expansion enrollment
 - ordered items for expansion, but have not paid for yet “expansion expenses” line item
- **Proposed Expansion budget**
 - budget for the month the expansion opens, then will change whole budget to reflect new changes
 - Tuition budget 98% enrollment, fully expect us to be fully enrolled when we open
 - Not directly proportional changes of costs (re: salaries and wages) because some things are not expansion dependent (e.g. kitchen doesn't change)
 - expect to see an increase of about 25-30 percent in most categories, because we're expanding ~30%
 - Still unknowns: utility costs for new space, no janitorial contract
 - **new tuition category (pelicans room large for a 10 kid twos room—proposing 13 kids for a in between twos and preschool rooms.)
 - 27 toddlers, 33 twos, two rooms of 3s and two rooms of preschoolers
 - Corrections in trash food and utilities will be slightly higher than expected 30% increase, because we've been going over those pretty consistently.
 - **Furniture and lease to own

- Community Playthings, lease to own, nice wood furniture
 - issues: need to borrow \$7300 from reserves, catch—we were planning on paying back reserves with enrollment fees, which we're already using for the furniture
 - looking at 4-5 year term (no prepay penalty)
 - Dan is worried about interest
- **Keep in mind, budget is still a moving target, new budget will start anyway in March, so we'll really have one month for changes. Also, we're not at maxed out enrollment, so if we need to add more kids, still have that.

Director's report

- See report, all good. some staffing changes

Building and grounds committee

- Bio-retention pond, going well
- Jeanne is very pleased with the project manager, and everything is going on schedule
- Even if we have the early done, Jeanne is projecting March 1st. Even if we finish early, it will be good to have that month.

Personnel

- Still working on teacher surveys,

Fundraising

- Buy a Brick fundraiser
 - Needs to get moving
 - Walkways are drawn, but it is more expensive:
 - 500 bricks
 - extra cost is \$2,300 (incidentals)
 - Split this cost ½ coming out of fundraising
 - ☺ Builder and architect have committed to buying a brick
 - **\$100 bricks.
- Center cookbook