

## **October 16, 2014 Open Session**

Call to Order: 6:07 PM

Attendance: Stephanie, Mattias, Joanna, Rachel, Dorrie, Matt, Michelle, Sarah, Jeri, Susan and Rebecca

**Teacher Time:** none

**Parent Time:** Request for update about sidewalk for teachers walking from parking lot to building. No updates from University or Hospital have been received by center.

**Secretary Report:** October minutes approved with grammatical correction and addition of Susan to attendance.

### **Chair's Report:**

Reviewed and discussed Board Member Job Description

Board Members Contract signed by all those present

Reviewed each Committees role and participants:

Personnel Committee: Dorrie Chair, Joanna, Dan, Sarah

Fundraising Committee: Sheera Chair, Michelle, Susan, Jerry

Building and grounds Committee: Jeanne, Mattias Chair, matt, Rebecca

A proposal for both documentation and expansion work groups was unanimously approved.

Documentation work group: Michelle, Mattias, Joanna, Sarah

Expansion work group: Matt, Jeanne, Rebecca, Rachel, Dan and Ashely, Mattias

Board discussed the need for a financial committee.

### **Treasurer's Report:**

Reviewed centers budget and discussed presentation of monthly budget and ideas for different layouts of financial reports. 10,000 dollar payment made to reserve account.

### **Director's Report:**

The first estimate for health insurance premiums had a 20% increase, but the ACA versions came in much better at 0%-4% increase, this did not account for vision plan. Vision plan supplement only 5 dollars more.

Employee benefits reviewed and board discussed the ability for staff to have their children to attend the center. Plan to revisit this benefit option with expansion plan

Leave of Absence policy and FMLA regulations were discussed. Board authorized Jeanne, center director, to work with the center attorney for up to and no more than 600 dollars to pursue FMLA regulations and how it relates to center policies and needs.