

10/25/12

In attendance: Corrie, Brian, Ashley, Michelle, Dorrie, Jeanne, Hadley, Joanna, Rachael, Katie, Dan

**Decisions Reached:**

- Voting to accept Mattias as Vice Chair, pending acceptance.
- Rachael nominated and accepted as secretary

**To dos:**

- Fill Buildings and Grounds & Fundraising Chair
- For November, budget draft
- Dan to see if we can get VV on hospital trash pick up
- Remind Jeanne and Dan about discussion of brick patio with architect. \*\*every Wednesday at 2 pm architect meeting\*\*
- Get “sustainer” program on the online billing cycle
- Katie will look up State Employees Combined Campaign
- Fundraising committee will draft sustainer program
- Work with radio station to partner.

**Welcome**

Michelle is new and introductions.

**Parent and Teacher Time**

None

Minutes approved

**Chair’s report**

Election of officers

Katie nominates Mattias as vice chair

Rachael nominates self as secretary

Potential openings with Mattias as vice chair: Buildings and Grounds committee chair and Fundraising

**Treasurer’s report**

Ahead YTD,

Katie proposes money saved from flu shots to go towards staff party/gift cards for everyone. We will wait to see how the line items work out.

Budget still will change to reflect new building

\*\*November meeting planned draft expansion budget.

**Director’s report**

- Staffing issues, but resolved-ish with new hires
- Workers training for appropriate lifting of children?
  - Educate parents on drop off etiquette—hand child to sitting staff member
- Expansion update
  - Offered waitlist spaces with a 30 day window availability
    - Halfway filled!

- Makes things simpler and more flexible
- Vaccinations
  - Flu shots are not required
  - Jeanne is looking into infant caregivers for whooping cough (because kids 6 months and younger aren't vaccinated yet.)

### **Building and grounds committee**

#### Expansion project update

- Progress! Taking advantage of dry weather, there's some plumbing inspection things and then the big concrete slab will be poured, and then there
- Feb 20 is target date. (with 2-4 weeks after as target for enrollment) Even a chance to improve on this date.
- Recall—bioretention pond from the town of chapel hill, had to be moved around historic tree area, now we're on the other side of the building, so no one is that upset.
- Have identified other significant trees. Makes sense to leave them, because we have to replace whatever we cut down.
- It's a good thing we approved use of reserves, have already found some unexpected things—a sewer line.
- excited about forest playground
- bioretention pond is a “trade off” system—won't actually handle runoff from our building

#### **Personnel**

- online mid year teachers survey
  - Shooting for mid November
- Discussion of giving advance notice for staff interviews. Different for this online survey, because there will be a wind

#### **Fundraising**

- Bricks on the role
- Pump it up
- \*\*ask Demet about pump it up event
- Look to see with
- Sustainer\*\* fundraiser “keep the change”—extra balances
  - playground fund/staff incentive fund/
  - Pick our top 3 choices
  - Fundraising receipts
  - Reporting in monthly newsletter, “This is how much we raised, this is how we used funds, etc.”
  - “Keep the change” –keep the balance if less than \$20
- State employees combined campaign