

September 19, 2013

In attendance: Dan Lehman, Mattias Jonsson, Joanna Cleveland, Dorrie Lassiter, Ashley Nicklis, Hadley Kifner, Brian Johnston, Susan Brown, Katie McMahon, Michelle Curl

Call to order: 6:15

Parent and teacher time: Scheduling public safety to conduct active shooter education class was discussed.

Approval of August minutes: Correct Ashley's name and remove second sentence from last paragraph.

Chair report: Responsibilities and roles of Board, officers, and committees discussed.

Officers were appointed: Hadley Kifner was appointed Vice Chair, Joanna Cleveland was appointed Treasurer, and Brian Johnston was appointed Secretary.

Committee appointments were discussed.

Roles of committees were discussed.

Date and time of meetings were discussed.

Treasurer's report: Stephanie Smith, Associate Director, will be given authority to sign Center checks.

New fiscal year beginning.

Health insurance has offered to issue new policy at 13% cost increase but offer must be accepted by December, which is earlier than usual February deadline. Agent believes cost increase will be 20% if obtained in February.

Proposed budget was discussed for upcoming fiscal year but health insurance issue needs to be investigated further.

Reserves account started at \$73,000 last fiscal year, and \$5,000 was added during last fiscal year. \$70,000 was used for Center expansion, leaving a balance of \$8,000. \$5,000 contribution was made, leaving a balance of \$13,000.

Other Business: University Budget Committee approved \$30,000 recurring annual contribution.

30-day time extension for NAEYC accreditation was discussed to accommodate additional teacher workday on October 18 to allow additional preparation.

Request to expand Center hours was discussed.

Former Carol Woods daycare was discussed as potential expansion opportunity.

Proposed 2014 holiday closing schedule was discussed and approved.

Committee Reports: Fundraising Committee - Bakery sale was discussed.